



Fox Cities British Car Club Bylaws

DEFINITION OF BYLAWS

These Bylaws constitute a code of rules adopted by the Fox Cities British Car Club, Ltd, for the regulation and management of its affairs.

SECTION 1: CLUB NAME

The name of this organization is “The Fox Valley British Car Club, Ltd”, hereinafter referred to as “The Club”. The Club is registered with the WI Department of Financial Institutions as a non-stock corporation & limited liability company. WDFI ID is F033943. The Club is also commonly referred to as FoxBrits.

SECTION 2: PURPOSE & GOALS

Purpose:

The purpose of The Club is to provide a social organization for owners and enthusiasts of British cars. These would be people interested in restoration, modification and maintenance of British cars.

Goals:

The goals of The Club are to promote the ownership of, and enthusiasm for British cars of all types, and to raise funds for charitable purposes.

SECTION 3: MEMBERSHIP

Eligibility:

Membership is open to all individuals 18 years of age and older, who own or are interested in British cars.

Term:

Membership shall begin on January 1 of each year.



Dues:

Dues are due upon the beginning of each membership year. Membership chair will send out email to membership for dues during January of each year. The deadline for payment of dues is March 31, although members are strongly encouraged to pay by January 31.

As of January 2021, dues are \$30 per year.

In order to participate in Club events, members must be current with their dues.

Member conduct and Responsibility:

Members will conduct themselves with respect for fellow members and promote cooperation at all club events and meetings.

During discussions at club meetings, each club member will be afforded the opportunity to present their views on the subject under discussion.

Members will refrain from making personal attacks, and will leave personal disputes out of club activities and events.

Members must operate their vehicles in a safe, responsible, and lawful manner while participating in club events.

Club members participating in driving events shall have a valid operator's license.

Voting Rights:

Voting rights are limited to one vote per membership in The Club.

SECTION 4: CLUB STRUCTURE

Club board: Structure of the officers

- **President**
- **Vice President**
- **Treasurer**
- **Secretary**
- **Membership Director**



Officer elections and terms

Presidential election is held at the annual meeting in even numbered years.

The other officers' elections are held at the annual meeting in odd numbered years.

A duties, overview, and responsibilities document for each club office and an officer's application are in Appendix A of these bylaws.

Order of succession for the officers of The Club to perform the duties of the President, due to vacancy or incapacity of the President are as listed above. The officer fulfilling this function is referred to as the Presiding Officer.

SECTION 5: MEETINGS

Meetings are conducted under Robert's Rules of Order

Board meetings:

Board meetings are typically only held on an as needed basis such as to plan The Winter Dinner, or if a situation arises that needs timely action by the Board.

Special board meetings:

The President or Presiding Officer may call a special board meeting in the case of extraordinary circumstances.

Annual meeting:

Structure of annual meeting

- Officer reports
 - President
 - Vice president
 - Treasurer
 - Secretary
 - Membership Director – prior year and year to date progress
- Activities report on past year
- Old business and unfinished business



- Discussion of money raised for current year charity
- New business
 - Activities report for the next year
 - Shop & tool update
 - Tool budget discussion and approval
 - Charity for the next year
 - eBay sales update
 - Club website
 - Election of President or other officers – dependent on year

Special membership meetings:

The President or Presiding Officer may call a special membership meeting in the case of extraordinary circumstances. Notification of Club membership shall be done in a reasonable period of time before the special membership meeting and shall be done by email.

Quorum:

Quorums for meetings is defined as below.

Board meetings:

3 members of The Club's Board

Membership meetings:

10% of current membership

SECTION 6: CLUB CHARITABLE ACTIVITIES

As a nonprofit, The Club sets aside a certain amount of money to support a charity of the year. The charity of the upcoming year is determined at the annual meeting. Disbursement of funds and amount of funds to the charity of the present year is approved at the annual meeting.

SECTION 7: LIABILITY & CLUB OFFICERS

All persons or corporations extending credit to, contracting with, or having any claim against The Club, or its Officers and Board when acting as representatives of The Club; shall only look to the funds and property of The Club for payment of the debt, damage, judgment, decree, or any other money that may otherwise become due and payable to them from The Club. This is to



ensure that the Officers and Board members are not held personally responsible in the case of such an action.

When signing documentation as representatives of The Club, Officers should sign as member, to separate them from the liability of The Club.

SECTION 8: BYLAW AMENDMENT PROCEDURE

Bylaw amendment proposal procedure:

1. Club Board & Officers may propose an amendment to the bylaws by setting forth and directing that it be submitted for adoption by the members at the annual meeting.
2. Any group representing 10% of the current membership of the club, may set forth a proposed amendment by petition, to be filed in writing with the Club Secretary.
3. Any amendment proposal, by either the Board & Officers or by membership by petition, shall be filed by January 31 with the Club Secretary. This will allow time for club membership to be informed in timely manner for consideration at the annual meeting.
4. Amendment adoption – at the annual meeting, if the amendment receives a two thirds (2/3) vote of the members present, the amendment shall be adopted.
5. These bylaws, after acceptance by the Club membership, are designated as Version A, any amendments shall cause the subsequent versions to be designated as Version B, Version C, and so on; and have the Version and amendment date listed in the footer of the document.

SECTION 9: CLUB DISSOLUTION

In the event it becomes necessary to dissolve The Club, after the payment of all outstanding debts and expenses, the assets of The Club will be distributed as follows:

A special Membership Meeting will be called by the board. The board will present to the membership the cause for dissolution. Membership dues for an incomplete year will not be refunded. After the payment of all outstanding debts and expenses, the assets of the club will be auctioned to the highest bidder. An auction house will be hired to price the assets and conduct the auction. All proceeds will be donated to a charity selected during the special membership meeting.



Appendix A

Club officers – definitions, responsibilities and qualifications

President

Vice president

Treasurer

Secretary

Membership Director

Event Coordinator – Non officer position appointed by President